

**MANUAL - 15****[Section 4(1)(b)(xv)]****Facilities available for obtaining information****Particulars of facilities available for citizen for obtaining  
Information in the office of the Mission Swaraj**

| <b>Sl. No.</b> | <b>Type of facilities</b>                             | <b>Information regarding facilities</b>                                                                                                                        |
|----------------|-------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1.             | Information about visiting hours.                     | During office working hours.<br>9.30 A.M. -- 6.00 P.M.                                                                                                         |
| 2.             | Information about interactive website                 | Departmental website is interactive for information purpose only.                                                                                              |
| 3.             | Information about facilities for inspection of record | Citizen can access the officer concerned for inspection of records as per procedure.                                                                           |
| 4.             | Information about facilities for inspection of works. | NA                                                                                                                                                             |
| 5.             | Information about Notice boards                       | One Notice Board is at the reception counter Ground floor and another on 1 <sup>st</sup> floor for prominently displaying the name of the Society/ Department. |
| 6.             | Information about library.                            | NA                                                                                                                                                             |
| 7.             | Information about Inquiry window or Reception etc.    | Reception Counter is situated at the entrance of Main Gate at Ground floor.                                                                                    |
| 8.             | Web site                                              | <a href="https://sulum.delhi.gov.in">https://sulum.delhi.gov.in</a>                                                                                            |