

MANUAL - 7**[Section 4(1)(b)(vi)]****Details of consultative committees and other bodies**

Details of consultative committees and other bodies with which consultations are held:

S. No	Name and address of the consultative committees/bodies	Constitution of the committee/body	Role and responsibility	Frequency of meetings
1	Governing Council, Mission Swaraj	Chairperson	Provide overall policy guidance and direction. Review project performance regularly. Consider and discuss the annual financial report relating to the last financial year, including (a) income & expenditure account,(b) balance sheet and(c) annual audited report. Consider the annual plan for following year and ratify budgets.	Once every six months.
2	Executive committee, Mission Swaraj	President	Provide regular guidance on policies, Framing and formulation of HR Policy including staff positions, their salary and incentive structure of the State Society, Monitor the financial position of the Society in order to ensure smooth income flow and to review annual audited accounts, Hire services of consultants, commission, studies at the remuneration as it deems fit, in the interest of the Society	Once every three months